



Children's Trust Fund Advisory Committee Meeting Agenda

Monday, May 20th, 2019

Sonoma County Office of Education Board Room, 5340 Skylane Boulevard, Santa Rosa, CA

	Agenda Item	Speaker	Time
I.	Call to Order: Convene as <i>Children's Trust Fund Advisory Committee</i>	Kelly Bass Seibel Advisory Committee Chair	3:30
II.	Public Comment on Non-Agendized Items		3:31
III.	Child Abuse Prevention Program Procurement Process and Recommendations for Funding <i>Action Item</i>	Regina de Melo Sonoma County Human Services Department	3:32
IV.	Adjourn Children's Trust Fund Committee	Kelly Bass Seibel	3:40

Public Comment is taken on each Agenda Item. Materials related to this Agenda are available for public inspection at 5340 Skylane Boulevard, Santa Rosa, California during normal business hours. For information, disability-related modification or accommodation, or to review materials prior to the meeting contact First 5 Sonoma County, (707) 565-6686, first5@sonoma-county.org



First 5 Sonoma County Commission Meeting Agenda

Monday, May 20th, 2019

Sonoma County Office of Education Board Room, 5340 Skylane Boulevard, Santa Rosa, CA

	Agenda Item	Related Documents	Speaker	Approx. Time
I.	Call to order		Commissioner Kelly Bass Seibel Chair	3:40
II.	Public comment on non-agendized items			3:41
III.	Consent calendar <i>Action Item</i>	4/22/19 Minutes		3:44
IV.	Transition Update <i>Action Item</i> Temporary Payroll for New Staff Contractor: Certified Employment Specialists Increase by \$4,000 (new total \$18,000) Term: 7/1/19-6/30/20		Angie Dillon-Shore First 5 Sonoma County	3:45
V.	Contract Recommendations: Ongoing Administrative Services <i>Action Items</i> Human Resources Consultation Contractor: HR Matrix Amount: \$32,000 Term: 7/1/19-6/30/20 Accounting Services Contractor: Dillwood Burkel & Millar Amount: \$42,000 Term: 7/1/19-6/30/20			3:50
VI.	First 5 Association Annual Dues & Policy Fund Contribution <i>Action Item</i>			3:55
VII.	Evaluation Report: MHSA-PEI 0-5 Program, 2017-18 <i>Action Item</i>	Highlights from the MHSA-PEI 0-5 Program 2017-18	Kate Pack First 5 Sonoma County	4:00

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VIII.	Contract Recommendations: Quality Counts Priority Outcome 3A: High Quality ECE <i>Action Items</i> IMPACT Hub Region 1 Technical Assistance Contractor: Solano County Office of Education Amount: \$45,000 Term: 7/1/19-6/30/20 iPinwheel QRIS Database Contractor: Early Quality Systems Amount: \$27,900 Term: 7/1/19-6/30/20		Leah Benz First 5 Sonoma County	4:25
IX.	Adoption of Updated Commission Bylaws <i>Action Item</i>	<i>Proposed Updates to Commission Bylaws</i>	Commissioner Kelly Bass Seibel Chair	4:30
X.	Election of Commission Treasurer <i>Action Item</i>			4:40
XI.	Adoption of Commission Conflict of Interest Policy <i>Action Item</i>	<i>First 5 Sonoma County Conflict of Interest Policy</i>		4:45
XII.	Adoption of Commission Fund Balance Policy <i>Action Item</i>	<i>First 5 Sonoma County Fund Balance Policy</i>	Christina Hollingsworth, CPA Dillwood Burkel & Millar	4:50
XIII.	Adoption of Commission Investment Policy <i>Action Item</i>	<i>First 5 Sonoma County Investment Policy</i>		4:55
5-minute break				
XIV.	CLOSED SESSION – BROWN ACT EXCEPTION: PERSONNEL <i>Consideration of Executive Director compensation</i> <i>Action Item</i>		Brenda Gilchrist HR Matrix	5:00
XV.	Public Report on closed session actions		Commissioner Kelly Bass Seibel Chair	5:25
XVI.	Adjourn			5:30

2019 Commission Meeting Dates

Mondays, 3:30-5:30pm

January 28	July 22 (tentative)
February 25	August 26
March 25	September 23
April 22	October 28
May 20	<i>No meeting in November</i>
June 24	December 2

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