

**Commission Actions 06/22/2020:**

- ⇒ Approved Consent Agenda
- ⇒ Approved \$83,000 allocation increase to Strategic Priority 5C: *Responsive Grants Program*, FY 7/1/20-6/30/21
- ⇒ Approved \$170,000 in Responsive Grants funding for FY 7/1/20-21 – Contracts with River to Coast Children’s Center: \$25,000; La Luz: \$40,000; CAP Sonoma: \$75,000; YWCA: \$30,000
- ⇒ Approved revenue contract: Sonoma County Department of Health Services for \$308,619, 7/1/20-6/30/21.
- ⇒ Approved \$411,492 allocation increase, Strategic Priority 4C: *Early Childhood Mental Health Systems*, FY 20-21
- ⇒ Approved amended service contracts for Early Childhood Mental Health (increase amounts and extend term one year to 6/30/21): ELI: \$246,522; PPSC: \$180,188; CPI: \$386,274
- ⇒ Approved Revenue contracts, First 5 CA-TTA Hub: \$439,293, Term: 7/1/20-6/30/23; First 5 CA-IMPACT: \$956.136, Term: 7/1/20-6/30/23; CA Dept. of Education: \$144,986, Term 7/1/20-6/30/21
- ⇒ Approved Service contracts for Regional QRIS Hub and Quality Counts Sonoma County (SEE ITEM IX.)
- ⇒ Approved FY 20-21 budget

**First 5 Sonoma County  
COMMISSION MEETING MINUTES  
June 22, 2020**

***NOTE: MEETING CONDUCTED VIRTUALLY VIA ZOOM PLATFORM***

**I. Call to Order:**

The First 5 Sonoma County Commission met virtually this date in regular session via Zoom. A quorum was present, Chair Oscar Chavez called the meeting to order at 3:34 pm.

**Chair Chavez** stated First 5 Sonoma County Commission meetings are being held by teleconference until further notice to comply with California Governor’s Executive Order, N-29-20 and Sonoma County Public Health Officer's shelter-in-place orders.

**Commission Members Present:** Oscar Chavez, Supervisor Lynda Hopkins, Jennielynn Holmes, Nora Mallonee Brand and Michele Rogers

**Absent:** Karissa Kruse

**Staff:** Angie Dillon-Shore, Renée Alger, Natalie Kramer, Sabrina Rodrigues, Sandra Uribe and Zakiya Ramirez.

**Arrived after meeting was called to order** José Morales arrived to virtual meeting at 3:35 pm. Socorro Shiels arrived to virtual meeting at 3:48 pm. Kelly Bass Seibel arrived to virtual meeting at 4:00 pm.

**II. Potential Conflicts of Interest**

Chair Chavez requested that Commissioners identify potential conflicts of interest and recuse themselves from discussing or voting on the identified matter. **Michele Rogers** recused herself from item VIII and VI. **Jennielynn Holmes** recused herself from responsive grant, item VI.

**III. Public Comment on Non-Agendized Items**

No public comment.

**IV. Consent Agenda**

- I. Minutes of May 18, 2020 Commission Meeting
- II. Correspondence - Supporting documents:
  - *Letter from Amy McIntyre, Preschool Program Director at Community Child Care Council Sonoma County (4Cs) re: appreciation to First 5 Sonoma County Commission for funding trauma-informed and behavioral supports*
  - *Letter to CA Senator Anna Caballero and Assembly Member Jim Cooper re: Nicotine-Based Vaping Tax*
  - *Letter to CA Senator Mike McGuire re: Nicotine-Based Vaping Tax*

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- *Letter to CA Senator Holly Mitchell and Assembly Member Phil Ting from the ECE Coalition re: May Revise impacts on early care and education*

III. Financial Report-Supporting documents: May 2020 & YTD Expense & Revenue Trends

**ACTION: Approve Consent Agenda for May 18, 2020**

MOTION: ROGERS/ MALLONEE BRAND

AYES: CHAVEZ, HOPKINS, HOLMES, MORALES

NOES: NONE

ABSTAIN: NONE

RECUSE: NONE

**V. Update on COVID-19 Impacts & Response**

Angie Dillon-Shore, Executive Director, presented on the COVID-19 Impacts and response by First 5.

*Ms. Dillon-Shore discussed the disparities in economic and health impacts due to COVID-19 on the LatinX community, as per data from Sonoma County DHS, 6/21/20.*

- *In Sonoma County, Latinos are 9 times more likely to get COVID-19 than whites, and comprise 75% of the 835 total positive cases*
- *Higher percentage of cases in the agriculture sector, specifically grape growing, and the service industry, lower wage workers*
- *Of 43 cases of COVID-19 cases among children under 6, 91% (39 of the 43) are Latino children*
- *98% of cases in children under six years old were transmitted by a parent, family member or other caregiver*

*First 5 has engaged with the Community Foundation, St. Joseph Health, and Healthcare Foundation of Northern Sonoma County to amplify the recommendation of the County’s LatinX HealthCare Task Force to develop and ensure funding for a culturally responsive case management model that integrates the efforts of Public Health (testing, contact tracing and alternative care site) with addressing the economic needs of families. First 5 is working to elevate the existing infrastructure of trusted messengers among certain community-based organizations and the Family Resource Center network that are already addressing economic impacts. These services should go hand-in-hand in close coordination with public health efforts in order to effectively flatten the curve in the Latinx community. The Community foundation is contracting with On The Move to map out the design of the proposed public-private-community partnership model.*

*First 5 California has allocated \$5 million dollars and contracted with Supply Bank has provided essential cleaning supplies, masks, books, diapers and wipes statewide through a partnership with local First 5 Commissions. First 5*

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*Sonoma is working with the Redwood Empire Food bank to accept deliveries and distribute to child care providers and community partners.*

**Commissioner Michele Rogers** asked if the Commission can promote breastmilk as a protective entity for babies to address concerns about lactation specialists that are not implementing best practices. **Commissioner Jose Morales** questioned whether this is a systemic issue. **Commissioner Michele Rogers** will forward additional information on breast pump availability to Angie Dillon-Shore and Chair Oscar Chavez.

**Public Comment:** Tobias Wear, CA State Council on Developmental Disability would like to partner with First 5 to offer PPE face mask and hand sanitizer supplies.

At this point, **Ms. Dillon-Shore** requested **Melanie Dodson, Executive Director of Community Child Care Council of Sonoma County (4Cs)** to update the Commission on child care.

**Status of Sonoma County Child Care Program**

***Within 608 Providers of the 4Cs Services Areas***

- *267 Closed (44%)*
- *122 Open No Vacancies (20%)*
- *162 Open & Enrolling (27%)*
- *57 No Contract Assumed Closed (9%)*

**First 5 Emergency Child Care Summary**

- *Program Date: March 23<sup>rd</sup> - May 1, 2020*
- *Total Spaces: 87 total (39 First 5 and 48 County)*
- *First 5 investments: \$100,000*
- *Child Care payments: \$60,000*
- *Cost/Child: \$1,538/child*

**Hazardous Conditions Stipends**

- *\$400 to each of 269 Child Care Providers*
- *Funded by unspent Emergency Child Care funds (\$40,000) and IMPACT & HUB (\$67,642)*
- *Providers received additional supply funding from the state through 4Cs referrals - \$247,000*

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**Emergency Child Care Vouchers**

- *April 21<sup>st</sup>- June 19, 2020*
- *401 enrolled and 24 pending*
- *Voucher ends 60 days from enrollment*
- *No additional enrollments*

**Summer Camps Opened**

- *Supports school aged children, while parents are working & school closed*
- *Following Group sizes & cleaning*

**Providers Struggle Economically**

- *Operating at 45% Capacity with 12 children per group*
- *Group Sizes=Reduced Enrollment*
- *Cleaning Protocols*
- *Staff Needed*

**School Age Care in Fall**

- *School Structure Unknown*
  - *School districts discussed structures such as hybrid day, park day or classes a few days a week.*
- *Different Model for Child Care*
  - *Child care providers and parents expected to take on additional hours of care for children due to less time spent in school.*
- *Access & Affordability*
  - *Providers serve increase number of children due to non- full day in school*
  - *Childcare operating at reduced capacity*
- *Increase Exposure*
  - *More children than normal attending different forms of childcare such as extended child care, YMCA, bused to art program, family child care home or grandma’s home can increase exposure.*
  - *Less risk of exposure for children returning to school fulltime. When children only travel to school and home can limit the exposure by not traveling to numerous childcare opportunities.*
- *Difficult to prioritize limited space of childcare for parents with less flexibility in work schedule.*
- *15% to 20% of parents do not want children to go back to school*

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**Preschool in the Fall**

- *Reduced Capacity for All New Enrollments*
- *Providers Sustainability*
- *State Budget/ Subsidized Preschool*

**Commissioner Kelly Bass Seibel** expressed appreciation that hazardous pay was addressed.

**Commissioner Jose Morales** asked who will monitor children wearing masks in school, temperature checks, travel checks and contact checks. **Melanie Dodson** responded each school district and community must monitor own exposure and risk.

**Supervisor Lynda Hopkins** expressed appreciation to Melanie Dodson for bringing issues about re-opening school in the fall and the impact on child care to Commission’s attention. She said that this issue revolves around equity, parents that cannot afford to stay home become higher risk of COVID-19. **Melanie Dodson** will be discussing the topic with Superintendent Dr. Herrington. She stated the challenge that neither the school system nor childcare system has the funds or capacity to meet all the needs. Each system has procedures to keep children safe in their own program/classroom, but this does not mitigate exposures.

**Commissioner Socorro Shiels** stated that her district wants children in school full-time. When parents return to work and leave children home unattended creates a major issue for the most vulnerable families. Equitable learning is lost when distance learning. The Sonoma Valley district will take all necessary precaution for children to return to school such as mask, trace and control logistics of child movement throughout the school day.

**Commissioner Michele Rogers** commented the State offered early intervention services for special needs students.

**VI. Recommendations for COVID-19 Response: Responsive Grants Program**

**Angie Dillon-Shore, Executive Director** presented an overview of the Commission’s use of the Responsive Grant Funds allocated during the previous two years, FY 18-19 & FY 19-20 to address the impacts of recurring disasters, as well as fortify Census 2020 outreach and more recently, the economic impacts of the COVID-19 pandemic on families.

**Renee Alger, Program Director** reviewed the purpose of the Responsive Grants Funding RFP that was released in May. **Commissioner Kelly Bass Seibel** provided an overview of the proposal review committee’s recommendations for funding to the Commission. **Angie Dillon-Shore** recommended to increase the allocation for FY 20-21 by \$83,000 to be able to fund all recommendations of the committee and to also fund the proposal

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by River to Coast Children’s Services for emergency resources. It is likely that this increase will have no impact on the fund balance because there will be unspent funds on the NFP contract for FY 19-20.

**Commissioner Nora Mallonee Brand** asked how La Luz defines case management in their proposal. **Angie Dillon-Shore** responded that their model is focused on mental health and supporting economic needs of families, a good example of the type of case management supports that could enhance the work of Public Health to make sure needs of family are met in the case that family members get COVID, it can be more feasibly addressed. It is critical to build on existing infrastructures with organizations such as La Luz that have this core competency and are trusted messengers in the LatinX community.

**Commissioner Kelly Bass Seibel** read a statement from a proposal review committee member regarding the importance of funders holding organizations accountable for implementing programs in a truly equitable and culturally responsive way. **Ms. Dillon-Shore** added that the Strategic Planning Advisory Committee and the Commission will be discussing an equity framework to prioritize investments in upcoming meetings.

**Commissioner Kelly Bass Seibel** asked will NFP roll funds forward. **Ms. Dillon-Shore** responded that unspent funds will not be rolled forward into the FY20-21 year on the NFP contract with DHS.

The Commission took action on all recommendations including in this item in a single motion:

**ACTION on Proposal Review Committee Recommendation:**

**Approval for contracts, Strategic Priority Outcome 3A: Responsive Grants Funding, 7/1/20 - 6/30/21**

CAP Sonoma	\$75,000	<i>Family-Centered Financial Coaching</i>
La Luz	\$40,000	<i>Mental Health and Case Management Support for Resilient Parenting</i>
YWCA	\$30,000	<i>Bilingual Crisis Support &amp; counseling for children witnessing Domestic Violence</i>

**ACTION on Staff Recommendation:**

**Approval for \$83,000 increase in Responsive Grants Fund Allocation for FY 20-21**

**ACTION on Staff Recommendation:**

**Approval for contract, Strategic Priority Outcome 3A: Responsive Grants Funding, 7/1/20 - 6/30/21**

River to Coast Children’s Center \$25,000    *Emergency support for West County Families*

- MOTION:**    *BASS SEIBEL/ HOPKINS*  
**AYES:**        *CHAVEZ, MORALES, MALLONEE BRAND, SHIELS,*  
**NOES:**        *NONE*  
**ABSTAIN:**    *NONE*  
**RECUSE:**     *HOLMES, ROGERS*



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**VII. Presentation: 2016-2019 Sonoma County School Readiness Report**

**Norine Doherty, Sonoma County Human Services**, presented an overview of the 2016-2019 Sonoma County School Readiness Report and discussed results of research from kindergarten readiness instruments.

**VIII. Recommendations for Early Childhood Mental Health Funding**

**Renee Alger, Program Director**, recommended approval for revenue contract with Department Health Services and to leverage Prop. 10 in the amount of \$102,873 to continue funding for early childhood mental health services in FY 20-21. Ms. Alger recommended to amend subcontracts with ELI, PPSC and CPI to extend one year and increase all service contracts by the same amount currently funded for FY 19-20.

The Commission took action on all recommendations including in this item in a single motion:

**ACTION on Staff Recommendation: Approval for Revenue Contract for MHSA-PEI Early Childhood Mental Health Collaborative, 7/1/20-6/30/21, Strategic Priority 4C: Early Childhood Mental Health Systems**

Contractor: Sonoma County Department Health Services  
 Amount: \$308, 619

**ACTION on Staff Recommendation: Approval for increase FY 20-21 Allocation \$411,492 (Prop. 10 = \$102,873)**

**ACTION on Staff Recommendation: Approval for Amendments to Service Contracts**

Extend all terms one year: 7/1/19-6/30/21

*Watch Me Grow, Systems Navigation, Developmental Screening*

Contractor: Early Learning Institute  
 Increase Amount: \$128,261 (New total: \$256,522)

*Triple P for Spanish speaking families*

Contractor: Petaluma People Services Center  
 Increase Amount: \$90,094 (New total: \$180,188)

*Triple P, Perinatal Mood Disorder screening and early intervention*

Contractor: Child Parent Institute  
 Increase Amount: \$193,137 (New total: \$386,274) \$90,094 (New total: \$180,188)

**MOTION:** SHIELS/ MORALES

**AYES:** CHAVEZ, BASS SEIBEL, HOPKINS, MALLONEE BRAND, SHIELS, HOLMES

**NOES:** NONE

**ABSTAIN:** NONE

**RECUSE:** ROGERS

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**IX. Contract Recommendations for Quality Counts**

**Natalie Wright, Program Manager**, recommended approval of revenue contracts with First 5 California and California Department of Education, and service contracts for FY 20-21 implementation of the Regional QRIS Hub and Quality Counts Sonoma County.

The Commission took action on all recommendations including in this item in a single motion:

**ACTION on Staff Recommendation: Approval for Quality Counts Revenue Contracts**

**Strategic Priority 3A: High Quality Early Care & Education**

Contractor: First 5 California - *Regional TTA Hub*  
 Amount: \$439,293  
 Term: 7/1/20 – 6/30/21

Contractor: First 5 California - *IMPACT 2020*  
 Amount: \$956,136  
 Term: 7/1/20 – 6/30/23

Contractor: CA Department of Education-Quality CA Counts Block  
 Amount: \$144,986  
 Term: 7/1/20 – 6/30/21

**ACTION on Staff Recommendation: Approval for Quality Counts Service Contracts 7/1/20-6/30/21**

**REGIONAL QRIS HUB PARTNERSHIPS**

First 5 Humboldt	\$30,407
First 5 Mendocino	\$30,407
First 5 Napa	\$30,407
Solano County Office of Education	\$30,407
Del Norte County Office of Education	\$30,407
Lake County Office of Education	\$30,407
<i>Marin County Office of Education</i>	\$30,407

**DATA COLLECTION SYSTEM FOR REGIONAL QRIS**

Contractor: Early Quality Systems  
 Amount: \$146,000

**HUB FACILITATION**

Contractor: Community Child Care Council of Sonoma County  
 Amount: \$5,000



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**COACHING, TA, INCENTIVES TO IMPROVE QUALITY IN EARLY LEARNING ENVIRONMENTS**

Contractor: Community Child Care Council of Sonoma County  
Amount: \$143,000

Contractor: Community Action Partnership Sonoma County  
Amount: \$51,000

Contractor: Community Child Care Council of Sonoma County  
Amount: \$107,706

**MOTION:** ROGERS/ MORALES

**AYES:** CHAVEZ, BASS SEIBEL, HOPKINS, SHIELS, MALLONEE BRAND, HOLMES

**NOES:** NONE

**ABSTAIN:** NONE

**RECUSE:** NONE

**X. Adoption of FY 20-21 Budget**

**Angie Dillon-Shore, Executive Director**, presented the FY 2020-21 budget, which was reviewed by the Finance Committee on June 12<sup>th</sup>, prior to Commission meeting.

**FY 20-21 REVENUE**

*Prop 10 revenues are based on the conservative projection that was an element of the Long-Term Finance model that the Commission approved in January. The Finance Committee continues to monitor actual Prop. 10 revenue disbursements compared to state projections on a quarterly basis. All other revenues are solid assumptions for the two MHSA (Mental Health Services Act) funding streams and QRIS (Quality Rating Improvement System) funding.*

**FY 20-21 PAYROLL**

*Salaries are higher this year due to last year’s staggered hires to scale back up after separating from the County. Next year’s budget will include a time-limited staffing position funded through the 3-year MHSA Innovation grant.*

**FY 20-21 SERVICES AND SUPPLIES**

*The increase in services and supplies is primarily tied to the MHSA Innovation grant.*

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- ⇒ Approved \$411,492 allocation increase, Strategic Priority 4C: *Early Childhood Mental Health Systems*, FY 20-21
- ⇒ Approved amended service contracts for Early Childhood Mental Health (increase amounts and extend term one year to 6/30/21): ELI: \$246,522; PPSC: \$180,188; CPI: \$386,274
- ⇒ Approved Revenue contracts, First 5 CA-TTA Hub: \$439,293, Term: 7/1/20-6/30/23; First 5 CA-IMPACT: \$956.136, Term: 7/1/20-6/30/23; CA Dept. of Education: \$144,986, Term 7/1/20-6/30/21
- ⇒ Approved Service contracts for Regional QRIS Hub and Quality Counts Sonoma County (SEE ITEM IX.)
- ⇒ Approved FY 20-21 budget

**FY 20-21 COMMUNITY INVESTMENTS**

*Strategic investments are planned allocations in the current strategic plan. After the first quarter, we can adjust this line to reflect spending rolled to the new fiscal year. At that time, we will also report actuals for FY 19-20.*

**FY 20-21 USE OF FUND BALANCE/PROP. 10**

*Aligned with Long Term Financial modeling.*

**Commissioner Jose Morales** commented he was unclear how to understand the budget. **Ms. Dillon-Shore** acknowledges that it is a learning curve and will be happy to provide an overview of how the budget, allocation plan and Long Term Finance model work together at the Commission retreat in July.

**MOTION:** BASS SEIBEL / MORALES

**AYES:** CHAVEZ, ROGERS, BASS SEIBEL, HOPKINS, SHIELS, MALLONEE BRAND

**NOES:** NONE

**ABSTAIN:** NONE

**RECUSE:** NONE

**XI. Presentation: Public Hearing on the First 5 California Annual Report, FY 2018-19**

**Renee Alger, Program Director**, presented an overview of the First 5 California Annual Report for FY 2018-19. Ms. Alger explained the report was available in Commission packet and on First 5 California website for additional details.

**Proposition 10 Revenues**

- 80%-58 County Commissions
  - \$272.5 million to individual counties
- 20%- First 5 CA State Commission
  - \$68.1 million to First 5 California Commission

**Service numbers by Result Area**

- Improved Child Development
  - **Adults-** 124,464 **Children-**232,120
- Improved Family Functioning
  - **Adults -**345,092 **Children-**219,537
- Improved Child Health
  - **Adults -**219,167 **Children-** 327,411

**Commission Actions 06/22/2020:**

- ⇒ Approved Consent Agenda
- ⇒ Approved \$83,000 allocation increase to Strategic Priority 5C: *Responsive Grants Program*, FY 7/1/20-6/30/21
- ⇒ Approved \$170,000 in Responsive Grants funding for FY 7/1/20-21 – Contracts with River to Coast Children’s Center: \$25,000; La Luz: \$40,000; CAP Sonoma: \$75,000; YWCA: \$30,000
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- ⇒ Approved Service contracts for Regional QRIS Hub and Quality Counts Sonoma County (SEE ITEM IX.)
- ⇒ Approved FY 20-21 budget

**Expenditures**

- Combined total Expenditures \$405 million.
- \$322 million in expenditures
  - Improved Child Development:
  - Improved Family Functioning
  - Improved Child Health
- \$83 million in expenditures
  - Improves System Care

**XII. Adjourn**

The meeting was adjourned at 5:37 pm.